

## **Emerson PTA Meeting Minutes**

**December 16, 2024** at 6 p.m. – Emerson Jr. High Library

2121 Calaveras, Davis CA 95616

www.emersonjrhighpta.com

Attendees: Kaci Walsh, Nellie Evans, Principal Dufresne, Brianne Leymaster, Sara Niyati, Kristine Cohen, Kate Sedillo

I. Call to Order – 6:05 pm

II. Principal and teacher updates– 3 min – Mr. Dufresne

- Both admin assistants have left the office. Cecilia, from Butte Co., is working out great will move into Deziree's admin position and will need to fill the attendance position soon.
- PBIS (RISE) team making progress with DaVinci, rolling out initiative at beginning of 2nd semester (Jan 27) PBIS Tickets for good behavior (trade tickets for goodies)
- Jan 14 DHS counselors will be on campus speaking with 9th graders

III. Shoe Drive Logistics- 10-15 minutes- Nellie and Sara

- Jan 6 - March 6 (store the shoes up to 45 days past end date)
- \$.40/lb
- \$125 shipping fee - fee waived if we hit 90 bags of 20 shoes
- Promotion ideas:
  - Have a certain day of the week "Two Pair Tuesday"
  - Have a community day where we invite the whole community to drop off in the Loop (February)
  - CONTEST
    - ~~Pizza party for 2nd Period class that collects the most shoes in specific weeks (22 classes) put boxes in each room, collect throughout the week~~
    - Simpler idea: Global collection to hit a goal weight or number and whole school gets 10 minutes extra lunch - still collect in 4th Period
- Someone will need to sort the shoes and collect them occasionally - Leadership class? - Kaci will confirm with Ms. Drewery
- Kaci organizing boxes to put in every 4th period classroom

IV. Silent Auction with Food Trucks and Open House Planning- 35-40 Min-

### **Kristine Cohen - Auction Committee Chair**

- schoolauction.net charges \$79/event, plus 3% platform fee, plus 3% CC fees
- Silent auction could go for a week: start bidding all week, culminating on the event date in the IDC where items would be on display.
  - Could have alcohol items in baskets that get picked up day later. (not on school site at event)
- Would have high profile experiences for live auction at event. Promote auction items weekly.

- Auctioneer vs. Principal?
  - Dessert auction items
  - (5-6) Departments do baskets - teachers could ask for donations from their pool of student/families
  - Individual donations of baskets or sponsorships
  - Could raffle baskets/items that are less prominent
  - 2-3 food trucks just to have some food around
  - Finalize date! Sometime in May
  - Recruit people to hand out letters to businesses and follow up
  - Brianne will Send out message looking for auction committee members
  - Raffle? Kaci Needs to secure our proper paperwork with AG office
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Kristine's Presentation:

EMERSON PLANNING MEETING - SILENT AUCTION & EVENT SPRING 2025

Site we would use: SchoolAuction.net

Pricing: \$79/event w/ 3% card rate & 3% performance fee (but can ask the community to cover some or all fees)

Timeline:

1. Make site live for silent auction bidding starting Monday of week of in-person event
2. At in-person event, live auction, dessert auction AND also pick some items for raffle auction for in-person bidding only (set up baskets in Emerson gym for people to look at and bid on)
3. End live bidding for online silent auction for Sunday after in-person event

Donations come from:

1. Department AND individual baskets and donations
2. Local businesses as well as businesses from neighboring towns
3. Consignment items from SchoolAuction.net

Actions:

1. Finalize date for in-person event
  2. Send donation receipt form for Emerson families donating baskets
  3. Secure food trucks for in-person event
  4. Get volunteers to get donations from businesses in Vacaville AND Woodland
  5. Can we store donations in Emerson office?
  6. Finalize if principal is willing to be auctioneer for live auction
  7. Send principal and PTA a list of basket ideas for Emerson families & departments (for department baskets)
  8. Decide whether we want to entertain sponsorships
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OPEN HOUSE details

- Bring your own picnic - or enjoy food from trucks
- Adults and kids invited
- May ish

V. Adjournment: 7:20pm

VI. Next meeting: 1/27/25 Happy Holidays and Happy New Year